

## ***SHP Fellows Criteria and Procedures***

### ***Initial Fellows***

Candidates for Initial Fellow status in APA (i.e., those who are not already Fellows in other divisions) may be nominated by only one division. Thus, if you have been in contact with more than one division regarding nomination, you should select the division that best represents your major contributions to psychology. You must be a member of the division that nominates you.

To be successful, initial nominations through Division 26 must meet criteria set both by APA and by the Division. APA requires firm evidence that the nominee has made "outstanding and unusual contributions to the science and profession of psychology." For the Division, evidence must be produced that those contributions relate specifically and substantially to the study of the history of psychology. Applications will first be considered by the Division Fellows Committee, who will seek evidence regarding the candidate's contributions in one or more of the following areas:

1. *Scholarship*—the production of publications and presentations that have had a demonstrable and positive impact on the field of historical studies in psychology; publications include journal articles, books, book chapters, edited volumes, and electronic works such as scholarly web sites, videos, and multimedia productions; presentations include conference papers, public lectures, and addresses marking historic occasions; among the factors to be considered in assessing scholarly contributions are the quality and quantity of the works produced, citation records, published reviews and other assessments of candidates' books, and awards and other public distinctions for scholarly work.
2. *Teaching*—the production of textbooks, courses, curricular innovations, web-based educational resources, pedagogical activities, videos, multimedia materials, and other resources for teaching the history of psychology that have been publicly recognized as outstanding and influential.
3. *Service*—leadership in the affairs of Division 26 and other organizations concerned with the history of psychology that has demonstrably advanced the field; service as editor of history journals or on their editorial boards; creation and maintenance of archives or web-based resources that have demonstrably enhanced research in the field; service that has promoted and advanced the study of the history of psychology, such as the organizing of conferences, creation of new opportunities for historians to present their work, establishment of productive communication with workers in related fields, procurement of grants to support historical work, and service on review panels of granting agencies.

Initial Fellow applications considered outstanding by the Divisional Committee will be passed on to the APA Fellows Committee, along with a summary statement explaining the positive recommendation. The APA Committee will independently review each file, focusing on the general issue of "unusual and outstanding performance." Positive recommendations by them will be forwarded to the APA Board of Directors and the Council of Representatives. Both the APA Committee and the Board screen very heavily for specific and credible evidence, and may or may not agree with a positive recommendation from the Division. Thus it is imperative that you and your endorsers submit evidence that clearly documents what was outstanding and why it was outstanding, in a manner that will be convincing to historical specialists and non-specialists alike.

Initial Fellows must apply by December 15 using the APA Online Application Platform at:  
<http://www.apa.org/membership/fellows/>

### ***Current Fellows (i.e., those holding Fellow status in other divisions)***

For individuals who already hold Fellow status in one or more APA Divisions (i.e., "Current Fellows"), the

decision-making is completed by the Divisional Committee alone—APA is simply notified of the division's decisions. Nevertheless, the same three criteria (above) should be used by nominees and their endorsers.

**Procedure:**

- A member of APA is nominated for Fellow status; this normally occurs by means of a message from an APA member to the SHP Fellows Chair informing the Chair of the nomination and giving the Chair the nominee's contact information; the nominator may also contact the nominee to assess willingness to apply.
- The SHP Fellows Chair contacts the nominee informing that person of the nomination and directing the nominee on the procedures for applying for Fellow status.
- The nominee contacts three referees (all three must be APA Fellows) and instructs them on how they should proceed (nominees should send their endorsers a copy of the SHP Fellows criteria).
- By the deadline for submission of materials, all the required documents from the nominee and the three endorsers must be in the hands to the SHP Fellows Chair; these documents include:

Information sent by the nominee:

The division-modified Fellows Application

A Curriculum Vita, with refereed publications marked with "R"

A 1-2 page self-statement that makes the case for Fellow status in the division

Information sent by the nominee's endorsers:

Three letters of endorsement from three Current APA Fellows (of any division)

Current Fellows do NOT use the APA online Application Platform. Instead, all materials should be sent **electronically** to the Div. 26 Fellows Chair by December 15: [awinston@uoguelph.ca](mailto:awinston@uoguelph.ca)

If you have any questions, please contact the Div. 26 Fellows Chair.

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